



Representative David Schweikert is accepting applications for full and part time congressional interns for Spring 2018 in his Arizona and D.C. offices.

Candidates should be motivated, detail-oriented, multi-tasking, and service-oriented students looking to learn more about the civic responsibilities of a congressional office.

Strong ties to Arizona's 6th District or the state of Arizona are preferred, but anyone is encouraged to apply. Priority is given to current college students, although recent high school graduates with outstanding credentials will be considered. College credits are available per school requirements.

Responsibilities in the Arizona office include correspondence, constituent services research and assistance, event planning, and media assistance.

Responsibilities in the D.C. office include administrative assistance, communicate with constituents, giving tours of the Capitol, and assisting with correspondence.

Interested applicant should submit their applications by **November 30<sup>th</sup>, 2017**.

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**Applicants should submit the following:**

- Resume with a title indicating the office and session of interest (i.e. John Smith-AZ Summer Application)
- Cover letter including why you would like to intern for Congressman Schweikert
- Three letters of recommendation
- A short writing sample for review

**Arizona** applicants may submit their application to **Ernestina Borquez-Smith** at [Ernestina.Borquez-Smith@mail.house.gov](mailto:Ernestina.Borquez-Smith@mail.house.gov)

**Washington D.C.** applicants may submit their application to **Brooke Bolam** at [Brooke.Bolam@mail.house.gov](mailto:Brooke.Bolam@mail.house.gov)